NETAJI SUBHAS TRAINING INSTITUTE OF AGRICULTURAL MARKETING
Training Institute of West Bengal State Agricultural Marketing Board
"Prof: Sambhu Ghosh Bhawan"
Sasmal para Baidyabati Hooghly 712222
☎Tel No -2632-1710 /2529 & Fax No- 2632-2529
Email- netajiinstitute@rediffmail.com. Website: www.nstiam.org

Notice Inviting Quotation No - 006/2017-18/NSTIAM-R1

It is being informed to all concerned agencies that this office requires printing of **800 numbers of colour group photos** of the trainees, which shall be distributed as the part of training materials, to the trainees in the trainings conducted by this Institute for the F.Y 2018-19.

The size of each coloured photograph shall be 12" X 8". **Printing shall be done on the photo paper (250 GSM) of reputed brand.** Order shall be given in advance to the selected agency for printing the training coloured photos followed by hand to hand delivery (not through Post Office and/or courier service) at the Institute "as and when needed" basis as well as training basis. Any other mode of delivery other than as specified above shall not be accepted. Photos shall have to be delivered with-in 03 working days after placing the order.

A maximum amount of Rs **60/- (sixty only) per piece of colured photo as per specification given above including delivery at the Institute** shall be considered.

In light of the above, all interested agencies are requested to submit their sealed quotation in their official letterhead as per the prescribed format as given in Annex – "A", in the locked 'Tender Box' kept in the said office address **upto 12:30 P.M. on all working days from 29-05-2018 to 05-06-2018** after depositing a non-refundable NIQ Fees of Rs 200/- (Two hundred only) through Demand Draft in the name of "WBSMB (Baidyabati) Establishment Fund" by the participating bidder, payable at Baidyabati**.** Opening of the quotation shall be done on 05-06-2018 at 1:30 P.M. Any modification in the content of the 'format A' shall invite cancellation of the candidature of the Agency.

Interested agencies may visit to the Institute in all working days from 11:00 AM to 3:00 PM to see the sample of the coloured photograph and paper.

The undersigned reserves all right to accept or reject any/all quotation without assigning any reason whatsoever.

Sujit Kr. Bhadra

Director
NSITAM

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PROFORMA FOR APPLICATION

Annex. A

(To be printed in the letterhead of the quotationer)

Name of Quotationer.....

Address of Quotationer :.....

.....

Contact No (s): Tele No..... **Mob. No**..... .....

Document for Submission	Status
a) Service Tax Registration Certificate as issued under the Central Excise Act.	
b) Valid updated Trade License with upto date challan	
c) Professional Tax with upto date challan	
e) PAN Card as allotted by the Income Tax Department	

Sir,
In response to NIQ No..... Dated.....of NSTIAM, I/We on behalf of.....would like to quote my/our offer for printing single coloured photograph followed by hand to hand delivery (not through Post Office and/or courier service) at the Institute is Rs....., (in words) ....

I/We certify that I/We have gone through the all the terms and conditions of the NIQ notice which will be bound for quotationer.

Yours faithfully

(Signature of quotationer with rubber stamp)